

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
March 14, 2018
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor DePamphilis ___ Mr. Beinfest _____ Mrs. DeDomenicis _____
 Mr. Ford _____ Mr. Gordon _____ Mr. Heun _____
 Mr. Matik _____ Mr. Paolone _____

 Professionals: Mr. Youngblood ___ Mr. Polistina _____ Mrs. Napoli _____
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest
 - A. Neighborhood Services
5. Councilwoman DeDomenicis
 - A. Public Works
6. Councilman Ford
 - A. Planning & Development
 1. Planning & Zoning Boards
 2. Resolution adopting the Atlantic Cape Multi-Jurisdictional Program
 3. Resolution authorizing the release of unused Planning Board application fees for 2 Gail Ave
 4. Resolution to authorize temporary banner for Farmer's Market on Shore Road
7. Councilman Gordon
 - A. Engineering
 1. Resolution authorizing an Intergovernmental Agreement with the ACIA for 2015-2017 CDBG funds
 2. Resolution authorizing grant application for 2018 CDBG funds
8. Councilman Heun
 - A. Public Safety
9. Councilman Matik
 - A. Revenue & Finance
 1. Budget introduction
 2. Salary Resolution for non-contractual employees
10. Council President Paolone
 - A. Administration
 1. Resolution authorizing a Bingo License to Linwood Nursey School
 3. Resolution honoring Alyssa Aldridge
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
March 14, 2018**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Beinfest

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

RESOLUTIONS

- 71-2018** A Resolution honoring Alyssa Aldridge
- 78-2018** A Resolution introducing the 2018 Municipal Budget

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- 70-2018** A Resolution authorizing an Intergovernmental Agreement between the City of Linwood and the Atlantic County Improvement Authority with regard to the 2015-2017 Community Development Block Grant (CDBG) Program
- 72-2018** A Resolution of the City of Linwood, County of Atlantic, State of New Jersey authorizing to adopt the Atlantic Cape Multi-Jurisdictional Program for Public Participation
- 73-2018** A Resolution authorizing the City of Linwood to release unused Planning Board application fees with regard to Block 184, Lots 30 & 31 (2 Gail Avenue) in the City of Linwood
- 74-2018** A Resolution authorizing the issuance of a Bingo License, #2018-05, to Linwood Nursery School
- 75-2018** A Resolution Authorizing the City of Linwood to participate in the Atlantic County Community Development Block Grant (CDBG) program
- 76-2018** A Resolution establishing salaries for non-contractual employees of the City of Linwood for 2018
- 77-2018** A Resolution approving temporary signage for the Linwood Farmers Market

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

Resolution

City of Linwood, New Jersey

No. 71, 2018

A RESOLUTION HONORING ALYSSA ALDRIDGE

WHEREAS, ALYSSA ALDRIDGE is a resident of the City of Linwood; and

WHEREAS, ALYSSA is a Senior at Mainland Regional High School and is a member of the Mainland Regional High School Girls Cross Country Team; and

WHEREAS, ALYSSA'S Cross Country season consisted of winning the Atlantic County Championship (the first runner to win it four years in the meet's history), the Cape Atlantic League Individual Championship (third time), South Jersey Group III (with the fastest time of all South Jersey races), the State Group III Championship (with the fastest time of all State groups - 18:18), and won second place at the Meet of Champions (the top South Jersey finisher); and

WHEREAS, ALYSSA was named the South Jersey Track Coaches Runner of the Year, the Press of Atlantic City Runner of the Year, and NJ.com First Team All-State; and

WHEREAS, ALYSSA holds the Cape Atlantic League record on EVERY course she has run in her Mainland career, from Mainland, Delsea, Holmdel, Van Cortlandt Park in NYC, all the way through Balboa Park in San Diego; and

WHEREAS, ALYSSA has brought substantial recognition to herself, the Mainland Regional High School Girls Cross Country Team, the coaches, her family, and the City of Linwood as a result of her outstanding efforts and achievements;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Linwood, on behalf of all of the citizens of Linwood, congratulate, acknowledge and commend ALYSSA ALDRIDGE on her notable achievements and wish her the very best in her future endeavors.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing Resolution was unanimously adopted at a Regular Meeting of the Linwood City Council this 14th day of March 2018.

Richard L. DePamphilis, III, Mayor

Elliot C. Beinfest

Stacy DeDomenicis

Eric Ford

Todd Gordon

Brian Heun

Darren Matik

Ralph A. Paolone, Council President

Joseph L. Youngblood, Jr., City Solicitor

Leigh Ann Napoli, Municipal Clerk

RESOLUTION No. 70, 2018

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF LINWOOD AND THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY WITH REGARD TO THE 2015-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, the City of Linwood has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2015-2017; and

WHEREAS, as a participant, the City of Linwood expects to be allocated \$41,314.00 for Fiscal Year 2015-2017 for the project know as ADA Curb Cuts; and

WHEREAS, in order to be allocated CDBG funds, the City of Linwood must enter into an interlocal service agreement with the Atlantic County Improvement Authority, the administrator of the Atlantic County CDBG Entitlement Program;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Agreement by and between the Atlantic County Improvement Authority and the City of Linwood, which is attached hereto, is approved and the Chief Elected Official and the Municipal Clerk are authorized to sign said agreement.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

MEMORANDUM OF UNDERSTANDING BETWEEN

Atlantic County Improvement Authority

AND

Linwood City

FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

THIS MEMORANDUM OF UNDERSTANDING entered this _____ day of _____, 20 ____, by and between the **Atlantic County Improvement Authority** (herein called "ACIA") and Linwood City (herein called the "Sub recipient").

WHEREAS, Atlantic County has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, ACIA has been charged with the implementation and administration of these grant funds; and,

WHEREAS, ACIA wishes to provide funding to the Sub recipient to undertake a project with such funds;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. SCOPE OF SERVICE

A. Activities

The Sub recipient will be responsible for administering a CDBG contract for Fiscal Year(s) 2015-2017 in a manner satisfactory to the ACIA and consistent with any standards required as a condition of providing these funds. Such program will include the following activities eligible under the Community Development Block Grant Program.

Description of Activities

The Municipality will undertake a project or projects, hereinafter referred to as the "Project", within the County generally described as **ADA Curb Cuts** an eligible activity under 24 CFR Part 570 Subpart C and as specified in EXHIBIT 1: Project application/description.

B. National Objectives

The Sub recipient certifies that the activities carried out with funds provided under this Agreement will meet one or more of the CDBG program's National Objectives:

1. benefit low/moderate income persons
2. aid in the prevention or elimination of slums or blight

3. meet community development needs having a particular urgency as defined in 24 CFR Part 570.208

This project meets the national objectives of the Community Development Block Grant program by benefiting low and moderate income persons as follows: 570.208(a)(2) Presumed Benefit - Limited Clientele

II. TIME OF PERFORMANCE

Services of the Sub recipient shall start on the date first written above and end the 31st day of December 2019. The terms of this Agreement and the provision herein shall be extended to cover any additional time period during which the Sub recipient remains in control of CDBG funds or other assets including program income.

III. BUDGET

As specified in the attached Application the estimated budget for the Project is \$25,355.00. The ACIA will allocate a maximum of \$41,314.00 from Atlantic County Urban County CDBG funds from Program Year(s) 2015-2017 for the Project.

IV. PAYMENT

The Municipality shall submit contractors' and other invoices approved by the Municipality to the ACIA as the Project progresses, and the ACIA will issue a lump sum payment to the Municipality upon completion of the project. It is hereby understood by both parties that the total payments by the ACIA from 2015-2017 CDBG funds will not exceed \$41,314.00 and any additional costs for the Project over that amount will be the responsibility of the Municipality. All allowable costs must: (a) be made in conformance with the Project description and all provisions of this Agreement; (b) be necessary in order to accomplish the Project; (c) be reasonable in amount for the goods or services purchased; (d) be in conformance with the standards contained in OMB Circulars A-87 or A-122 and A-110; (e) be satisfactorily documented; and (f) be consistent with this Agreement. The ACIA will pay for construction costs only.

V. NOTICES

Communication and details concerning this MOU shall be directed to the following:

Atlantic County Improvement Authority	Linwood City
John C. Lamey, Jr., Executive Director	The Honorable Richard L. DePamphilis, III
1333 Atlantic Avenue, Suite 700	Poplar Avenue and New Road
Atlantic City, NJ 0801	Linwood, NJ 08221
Phone: 609-343-2390	Phone: 609-927-4108

VI. SPECIAL CONDITIONS

N/A

VII. GENERAL CONDITION

A. General Compliance

The Sub recipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)). The Sub recipient also agrees to comply with all other applicable Federal, State and Local laws, regulations, and policies governing the funds provided under this contract. The sub recipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Sub recipient shall at all times remain an "independent contractor" or with respect to the services to be performed under this Agreement. The Grantee shall be exempt from payment of all Unemployment Compensation FICA, retirement, life and/or medical insurance and Worker's Compensation Insurance as the Sub recipient is an independent sub recipient.

C. Hold Harmless

The sub recipient shall hold harmless, defend and indemnify the grantee from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Sub recipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Worker's Compensation

The Sub recipient shall provide Worker's Compensation Insurance for all of its employees involved in the performance of this contract.

E. Insurance and Bonding

The Sub recipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and /or undue physical damage.

F. Grantor Recognition

The Sub recipient shall insure recognition of the role of the grantor agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, the Sub recipient will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

G. Amendments

This Agreement may not be altered, modified, or rescinded orally, any subsequent amendments agreed to by the Municipality and ACIA, and approved by the Board of Chosen Freeholders and HUD, will be incorporated in, and attached to, this Agreement. Should the "project" as generally described in number one (I) of this agreement be modified or substituted for by such

amendment(s), all other terms and conditions contained herein shall apply to the amended project.

The Grantee may, in its discretion, amend this Agreement to conform with Federal, State or Local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of service, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated in, and attached to, this Agreement

H. Suspension or Termination

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date there of at least 30 days before this effective date of such termination. Partial terminations of the Scope of Service in Paragraph I above may only be undertaken with the prior approval of the Grantee. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other material prepared by the Sub recipient under this Agreement shall at the option of the Grantee, become the property of the Grantee, and the Sub recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The Grantee may also suspend or terminate this Agreement, in whole or in part, if the Sub recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Grantee may declare the Sub recipient ineligible for any further participation in the grantee's contracts, in addition to other remedies as provided by law. In the event there is probable cause to believe that Sub recipient is in noncompliance with any applicable rules or regulations, the Grantee may withhold up the contract funds until such time as the Sub recipient is found to be in compliance by the Grantee, or is otherwise adjudicated to be in compliance.

VIII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Sub-recipient agrees to comply with 2 CFR Part 200.302 and agrees to adhere to the account principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Internal Controls

The Sub-recipient agrees to comply with 2 CFR Part 200.203 and maintain effective internal controls over the funds awarded herein.

3. Cost Principles

The Sub-recipient shall administer its program in conformance with 2 CFR Part 200, Subpart E, "Cost Principles". These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record-Keeping

1. Records to be maintained

The Sub recipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- ❖ Records providing a full description of each activity undertaken
- ❖ Records demonstrating that each activity undertaken meet one of the National Objectives of the CDBG program
- ❖ Records required determine the eligibility of activities
- ❖ Records required to document the acquisition, improvement, use or disposition of sale property acquired or improved with CDBG assistance
- ❖ Records documenting compliance with the fair housing and equal opportunity components of the CDBG program
- ❖ Financial records as required by 24 CFR Part 570.502, and OMB Circular A-128
- ❖ Other records necessary to document compliance with Subpart K of 24 CFR 570

2. Retention

The Sub recipient shall retain all records pertinent to expenditures incurred under this contract for a period of four (4) years after the termination of all activities funded under this Agreement. Records for non-expendable property acquired with funds under this contract shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiation or other actions that involve any of the records cited and that have started before the expiration of the three year period, then such record must be retained until completion of the actions and resolution of all issues, or the expiration of the three year period, whichever occurs later.

3. Client Data

The Sub recipient shall maintain client data demonstrating eligibility of the project if the project is based on the National Objective for Limited Clientele Activity. Client eligibility for services provided shall include, but not be limited to, client name, address, income level, race, sex, elderly, head of household, family size, or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request.

4. Disclosure

The Sub recipient understands that client information collected under this contract is private and the use of disclosure of such information, when not directly connected with the administration of the Grantee's or Sub recipient's responsibilities with respect to services provided under this contract, is prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Property Records

The Sub recipient shall maintain real property inventory records, which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 24 CFR Parts 570.503 (b) (8), as applicable.

6. Close outs

The Sub recipient's obligation to the Grantee shall not end until all closeout requirements are completed. Activities during this closeout period shall include, but are not limited to making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the Grantee), and determining the custodianship of records.

7. Audit & Inspections

All Sub recipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, grantor agency, their designees or the Federal Government, at any time during normal business hours, as often as the Grantee or grantor agency deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

Any deficiencies noted in audit reports must be fully cleared by the Sub recipient within 30 days after receipt by the Sub recipient. Failure of the Sub recipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Sub recipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning sub recipient audits and, as applicable, OMB Circular A-128.

C. Reporting and Payment Procedures

1. Program Income

The Sub recipient shall report yearly income as defined as 24 CFR 570.500 (a) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Sub recipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Sub recipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balance on hand. All unused program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury is not program income and shall be remitted promptly to the Grantee.

2. Indirect costs

If indirect costs are charged, the Sub recipient will develop an indirect cost allocation plan for determining the appropriate Sub recipient's share of administrative costs and shall submit such plan to the Grantee for approval, in a form specified by the Grantee.

3. Payment Procedure

The Grantee will pay to the Sub recipient funds available under this contract based upon information submitted by the Sub recipient and consistent with any approved budget and Grantee policy concerning payments. Payments will be made for eligible expenses actually incurred by the Sub recipient, and not to exceed actual cash requirements. In addition, the Grantee reserves the right to liquidate funds available under this contract for costs incurred by the Grantee on behalf of the Sub recipient.

4. Progress Report

The Sub recipient shall submit Quarterly Progress Reports to the Grantee in the form as provided in Appendix B or as otherwise specified by the Grantee.

D. Procurement

1. *Compliance*

The Sub recipient shall comply with current Grantee policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexplained program income, property, equipment, etc) shall revert to the Grantee upon termination of this contract.

2. *OMB Standards*

The Sub recipient shall procure all materials, property, or services in accordance with the requirements of 24 CFR Part 85 "Uniform Administrative Requirements for Grant and Cooperative Agreements" as modified by 24 CFR 570.502(a) (12), covering procurement.

3. *Travel*

The sub recipient shall obtain written approval from the Grantee for any travel outside the State of New Jersey with funds provided under this contract.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR Part 84 and 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. Sub recipient shall transfer to the Grantee any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation or termination.
2. Real property under the Sub recipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of this Agreement, or such longer period of time as Grantee deems appropriate. If the Sub recipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Sub recipient shall pay the Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditure of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the Grantee. The Sub recipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period, or such longer time as the Grantee deems appropriate.
3. In all cases in which equipment is acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Sub recipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating the Grantee (an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment).

IX. Relocation, Real Property Acquisition and One-for-One Housing Replacement

The Sub recipient agrees to comply with (a) the Uniform Relocation Assistance and Real property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b), (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti displacement and Relocation Assistance Plan under section 104 (d) of the HCD Act; and (c) the requirements in 570.606(d) governing optional relocation policies.

The sub recipient shall provide relocation assistance to persons (families, individuals, businesses, nonprofit organizations and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Sub recipient also agrees to comply with applicable Grantee ordinances, resolutions and policies concerning the displacement of persons from their residences.

X. Personnel and Participant Conditions

A. Civil Rights

1. Compliance

The Sub recipient agrees to comply with the State of New Jersey and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive order 11063 and with Executive Order 11246 as amended by Executive Order 11375 and 12086.

2. Nondiscrimination

The Sub recipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status with regard to public assistance. The Sub recipient will take affirmative actions to insure that all employment practices are free from such discrimination. Such employment practices include but not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Sub recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Sub recipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Sub recipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant and will not itself so discriminate.

4. Section 504

The Sub recipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 706), which prohibits discrimination against the handicapped in any Federal assisted program. The Grantee shall provide the Sub recipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this contract.

5. Fair Housing

The Sub recipient agrees to comply with Public Law 90-284, which is the Fair Housing Act (42 U.S.C. 3601-3620). In accordance with the Fair Housing Act, the Secretary requires that grantees administer all programs and activities related to housing and community development in a manner to affirmatively further the policies of the Fair Housing Act.

6. Benefits to Legal Resident Aliens

The Sub recipient shall comply with 24 CFR Part 49, whereby certain newly legalized aliens, as described in 24 CFR part 49, are not eligible for benefits under activities funded by the CDBG program. This prohibition applies to activities meeting the requirements of Sec. 570.208(a) that either:

- (1) Have income eligibility requirements limiting the benefits exclusively to low and moderate income persons; or
- (2) Are targeted geographically or otherwise to primarily benefit low and moderate income persons (excluding activities serving the public at large, such as sewers, roads, sidewalks, and parks), and that provide benefits to persons on the basis of an application.

B. Affirmative Action

1. Approved Plan

The Sub recipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965. The Grantee shall provide Affirmative Action guidelines to the Sub recipient to assist in the formulation of such program. The Sub recipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. W/MBE

The Sub recipient will use its best efforts to afford minority and women-owned business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the term "minority and female business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members of women.

For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian- Americans, and American Indians. The Sub recipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Sub recipient shall furnish and cause each of its own sub recipients or subcontractors to

furnish all information and reports required hereunder and will permit access to its books, records, and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

The Sub recipient will send to each labor union or representative of workers with which it has collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Sub recipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. EEO/AA Statement

The Sub recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Sub recipient; state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The sub recipient will include the provisions of Paragraph X A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by references, so that such provision will be binding upon each of its own sub recipients or subcontractors.

C. Employment Restriction

1. Prohibited Activity

The Sub recipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

2. Labor Standards

The Sub recipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276a-276a-5; 40 USC 327 and 40 USC 276c) and all other applicable Federal, State, and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Sub recipient shall maintain documents which shall be made available to the Grantee for review upon request.

The Sub recipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of 2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Grantee pertaining to such contract and with the applicable requirements of the regulations of the Department of Labor, under 20 CFR Parts 1,3, 5, and 7 governing the payment of wages and ratio apprentices and trainees are imposed by state or local law, nothing hereunder is intended in full, in all such contracts subject to such regulations, provisions meeting the requirement of this paragraph.

The Sub recipient shall be prohibited from the use of debarred, suspended or ineligible contractors or subcontractors. The requirements set forth in 24 CFR part 5 apply to this program.

3. "Section 3" Clause

a. Compliance

Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance under this contract and binding upon the Grantee, the Sub recipient and any of the Sub recipients sub recipients and subcontractors. Failure to fulfill these requirements shall subject the Grantee, the Sub recipients and any of the Sub recipients sub recipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Sub recipient certifies and agrees that no contractual or other disability exists which would prevent compliance with these requirements.

The Sub recipient further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

"The work to be performed under this contract is project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low and very low income residents of the project area and contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low and very low-income persons residing in the municipality in which the project is located.

The Sub recipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead based paint hazards), housing construction, or other public construction projects are given to low and very low income persons residing within the area in which the CDBG funded project is located; where feasible, priority should be given to low and very low income persons within the service area of the project or the neighborhood in which the project is located, and to low and very low income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead based paint hazards) housing construction, or other public construction projects are given to business concerns that provide economic opportunities for low and very low income persons residing within the municipality in which the CDBG funded project is located where feasible, priority should be given to business concerns which provide economic opportunities to low and very low income residents within the service area or the neighborhood in which the project is located, and to low and very low income participants in other HUD programs.

The Sub recipient certifies and agrees that no contractual or other legal incapacity exists which would prevent compliance with these requirements.

b. Notifications

The Sub recipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of this commitment under this Section 3 clause and shall post copies of the notice in conspicuous places available to

employees and applicants for employment of training.

c. Subcontracts

The Sub recipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon finding that the subcontractor is in violation of regulations issued by the grantor agency. The Sub recipient will not subcontract with any entity where it has notice or knowledge that the latter has found in violation of regulations under 24 CFR 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

1. Assignability

The Sub recipient shall not assign or transfer any interest in this contract without the prior written consent of the Grantee thereto; provided, however, that claims for money due or to become due to the Sub recipient from the Grantee under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

a. Approvals

The Sub recipient shall not enter into any subcontracts with any agency or individuals in the performance of this contract without the written consent of the Grantee prior to the execution of such agreement.

b. Monitoring

The Sub recipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Sub recipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Sub recipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Sub recipient agrees that no fund provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

4. Conflict of Interest

The sub recipient agrees to abide by the provisions of 24 CFR 570.611 with respect to

conflicts of interest, and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Sub recipient further covenants that in the performance of the Agreement no person having such a financial interest shall be employed or retained by the Sub recipient hereunder. These conflicts of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the Grantee, or of any designated public agencies or sub recipients which are receiving funds under the CDBG Entitlement program.

5. Lobbying

The Sub recipient hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee or an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instruction.
- c. It will require that the language of paragraph (d) of this certification be included in the award documents of all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.
- d. **Lobbying Certification**
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

6. Copyright

If this contract results in any copyright able material or inventions, the Grantee and/or grantor agency reserves the right of royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for government purposes.

7. Religious Organization

The Sub recipient agrees that funds provided under this contract will not be utilized for religious activities, to promote religious interest, or for the benefit of a religious organization in accordance with the Federal regulations specified in 24 CFR 570.200(j).

XI. ENVIRONMENTAL CONDITIONS

The Sub recipient shall carry out the project in compliance with all Federal laws and regulations, except that the sub recipient does not assume the recipient's environmental responsibilities described in 24 CFR 570.604 and the sub recipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR.

A. Air and Water

The Sub recipient agrees to comply with the following requirements insofar as they apply to the performance of this contract:

- ❖ Clean Air Act, 42 U.S.C., 7401, et seq.
- ❖ Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as, other requirements specified in said Section 114 and Section 308, as all regulations and guidelines issued hereunder.
- ❖ Environmental Protection Agency (EPA) regulations pursuant to 40 C.F.R., Part 50 as amended

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), the Sub recipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the national Flood Insurance Program is obtained and maintained a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead Based Paint

The Sub recipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead Based Paint Regulations at 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead based paint. Such notifications shall point out the hazards of lead based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead based paint poisoning and the advisability of blood lead level screening for children under seven. The notice should also point out that if lead based paint is found on the property, abatement measures may be taken.

D. Historic Preservation

The Sub recipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that a fifty years old or older that are included on a Federal, State or local historic property list.

E. Architectural Barriers Act of 1968 and Americans with Disabilities Act

The Sub recipient agrees to comply with the requirements of the Architectural Barriers Act of 1968 and the Americans with Disabilities Act of 2008 in the design or alteration of any property improved with funds provided hereunder. These standards insure accessibility to, and use by, physically handicapped people.

F. E.O. 12373 – Interagency Review

The Sub recipient agrees to comply with E.O. 12373 Interagency Review which applies to the CDBG Program only when funds will be used for the planning or construction (reconstruction or installation) of water or sewer facilities. Such facilities include storm sewers as well as all sanitary sewers, but do not include water and sewer lines connecting a structure to the lines in the public right-of-way or easement.

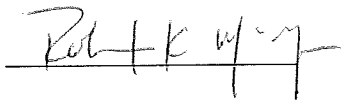
XII. SEVERABILITY

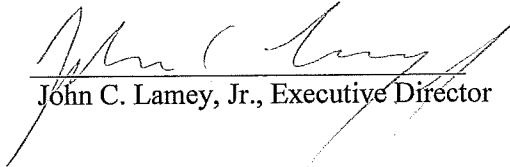
If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IN WITNESS WHEREOF, the parties have executed this contract as of the date first written above.

ATTEST:

Atlantic County Improvement Authority




John C. Lamey, Jr., Executive Director

2/27/18
Date

ATTEST:

Linwood City

Date

The Honorable Richard L. DePamphilis, III

EXHIBIT 1

PROJECT APPLICATION/ DESCRIPTION

Please read all instructions before completing this application. You are encouraged to use additional paper where necessary. Failure to complete all required information will cause disqualification of the application.

Section 1

Part 1 General Information

Municipality: <u>City of Linwood</u> Municipal Federal ID #: <u>21-6000800</u>
Contact Person Name and Title: <u>Leigh Ann Napoli, City Clerk</u>
Address: <u>400 Poplar Avenue, Linwood, NJ 08221</u>
Phone Number: <u>609-927-4108</u> Fax Number: <u>609-653-2730</u>
Email: <u>lnapoli@linwoodcity.org</u>
<u>Engineer</u>
Engineer Company: <u>Polistina & Associates, LLC</u>
Engineer Contact: <u>Vincent J. Polistina, PE, PP, CNE</u>
Address: <u>6684 Washington Avenue, Egg Harbor Township, NJ 08234</u>
Phone Number: <u>609-646-2950</u> Fax: <u>609-646-2949</u>
Email: <u>vpolistina@comcast.net</u>
<u>Municipal Attorney</u>
Firm Name: <u>Youngblood, Franklin, Sarnopoli & Coombs, PA</u>
Attorney: <u>Joseph Youngblood, Jr. Esq.</u>
Address: <u>1201 New Road, Suite 230, Linwood, NJ 08221</u>
Phone Number: <u>(609) 601-6600</u> Fax: <u>(609) 601-6601</u>
Email: <u>jcoombs@youngbloodlegal.com</u>

Section 3: ELIGIBILITY AND NATIONAL OBJECTIVE

Part I: Project Eligibility – Identify project type from the list of eligible projects cited in Section III of the Instructional Guide.

Project Type: ADA Curb Cuts

Part II: National Objective – Check the option below that best qualifies your project:

Low-Mod Income Benefit:

A. Service Area for the activity has a predominantly lower income population

Census Tract _____ Block Group _____ Low/Mod % _____

_____ As an Exception level County, census block group areas with a low-mod population of 42.19% or more are eligible. (Please refer to your municipality’s Eligible Area Map)

_____ If the service area for an activity is smaller than a block group, then a survey may be undertaken. (Survey forms must be pre-approved by HUD and require permission from the County)

B. Presumed Benefit

_____ Architectural Barrier Removal – Presumed to meet a low-mod objective

_____ Providing a facility or service to one of the following categories of persons:
Elderly persons, severely disabled, victims of domestic violence, homeless

C. Income Intake

_____ Activity requires income qualification on a case-by-case basis to receive benefits

Prevention /Elimination of Slums or Blight

_____ Demolition or Rehabilitation in a locally designated blighted area. (Demolition activities must provide proof of ownership)

_____ Demolition or Rehabilitation of a property that poses a public health & safety risk. (Work is limited to correcting code violations.)

Section 5

Part 1 Additional Governmental Requirements

All Projects are subject to environmental reviews.

Please respond to all of the following:

Is the project located in the 100 year flood plain? (Provide FIRM Map) Yes No

Is the project within an historic district or involve historic property? Yes No

Will project have any groundwater impacts? Yes No

Will the project require any of the permits listed below? Indicate current status of permits**

Stream Encroachment

Wetlands

DOT

CAFRA (Coastal Area Facility Review Act)
Elimination System)

NJPDES (NJ Pollutant Discharge
Elimination System)

Other required permits list below:

**Project with approved permits will receive priority ranking.

Is the proposed project located in the Pinelands area? Yes No

If yes, will the project require any or all of the following from the Pinelands Commission?

Development Approval

Certificate of 208 Conformity

Waiver of Strict Compliance

Are there any other known impediments to the project? Explain.

None

RESOLUTION No. 61, 2017

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO PARTICIPATE IN THE ATLANTIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, the City of Linwood has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2016; and

WHEREAS, as a participant, the City of Linwood expects to be allocated \$15,000.00 for Fiscal Year 2017; and

WHEREAS, in order to be allocated CDBG funds, the City of Linwood must enter into an interlocal service agreement with the Atlantic County Improvement Authority, the administrator of the Atlantic County CDBG Entitlement Program;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Agreement by and between the Atlantic County Improvement Authority and the City of Linwood, which is attached hereto, is approved and the Mayor and the Municipal Clerk are hereby authorized, empowered and directed to sign said agreement.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of March, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of March, 2017.

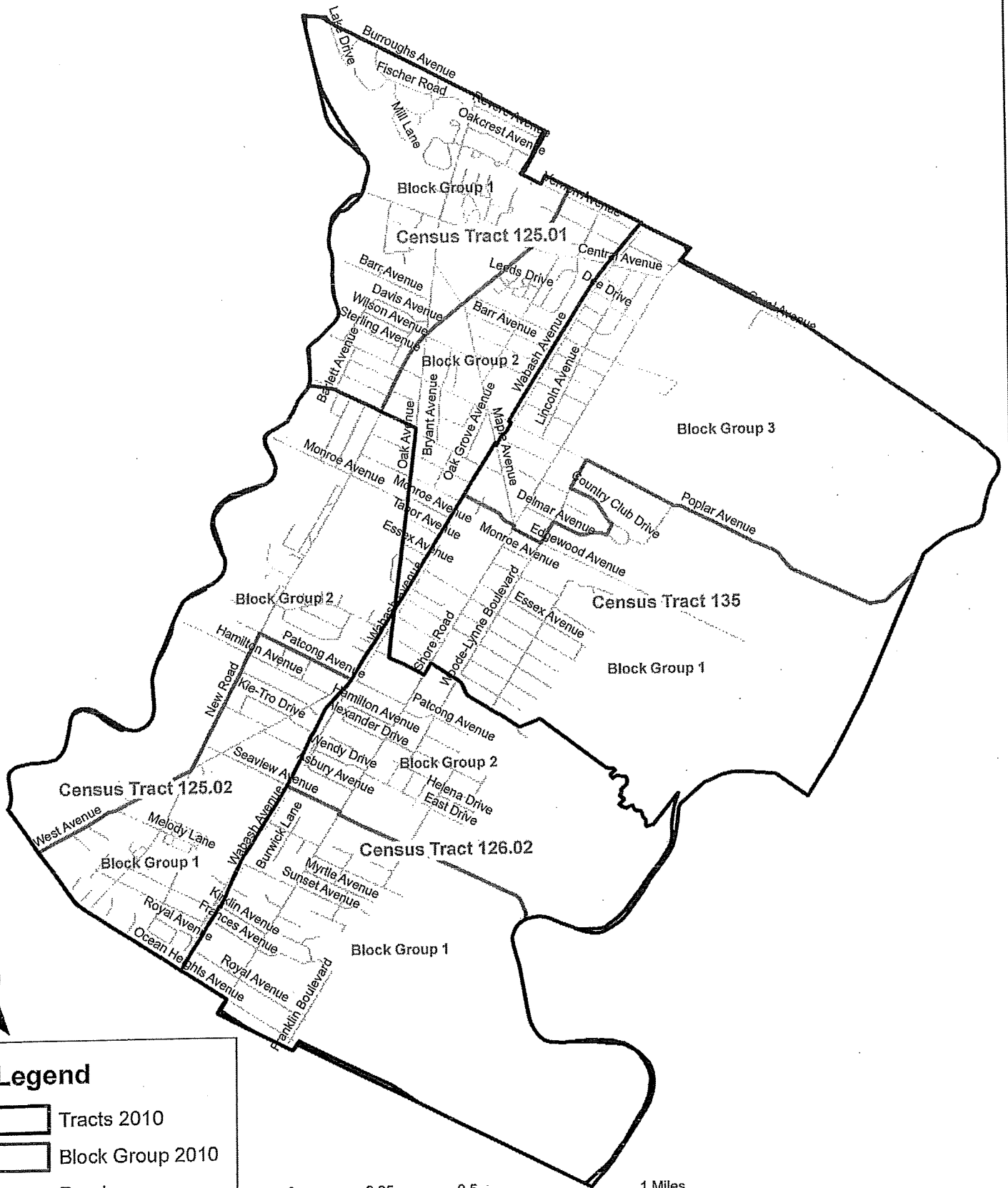

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK


RICHARD L. DEPAMPILLIS, III, MAYOR

APPROVED: March 8, 2017

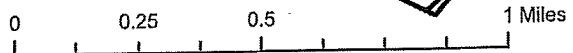
Linwood City

2010 Census Tracts and Block Groups



Legend

- Tracts 2010
- Block Group 2010
- Roads



2017 CDBG Funding
City of Linwood, Atlantic County

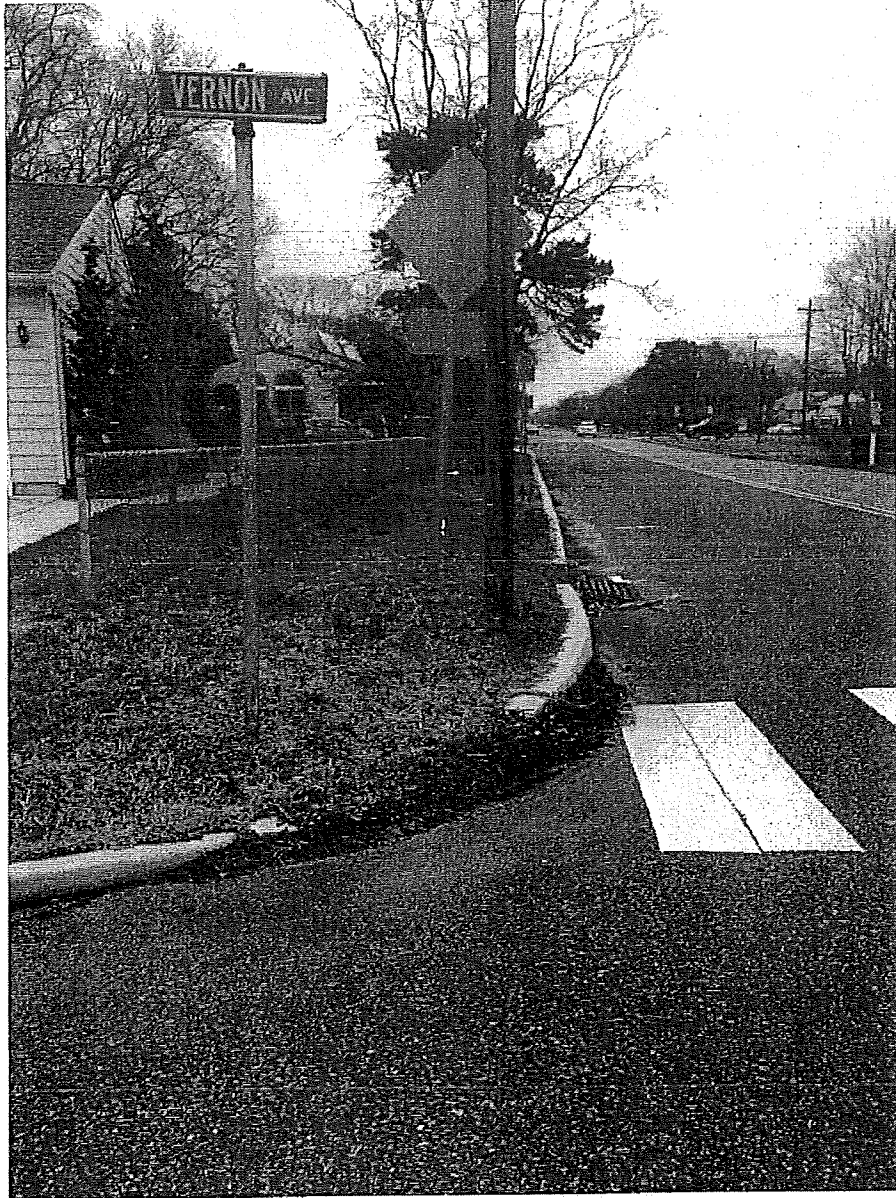


Photo 1 - Vernon Avenue & Wabash Avenue

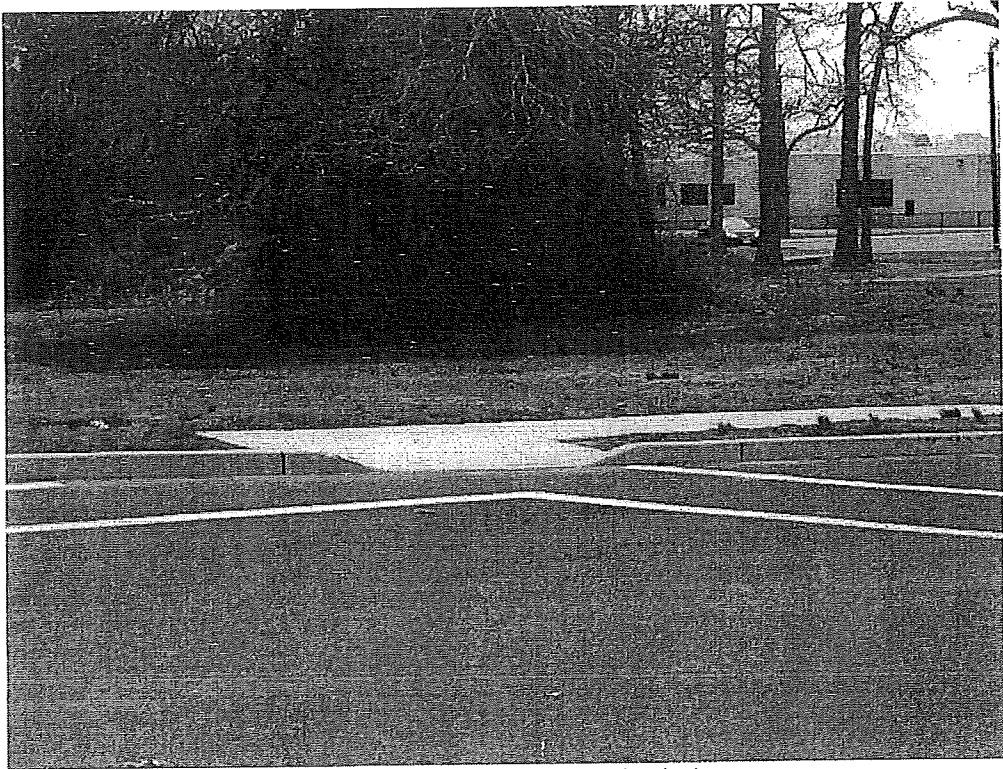


Photo 4 - Somers Avenue & Wabash Avenue



Photo 5 - Oak Avenue & Wabash Avenue

RESOLUTION No. 72, 2018

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, TO ADOPT THE ATLANTIC-CAPE MULTI-JURISDICTIONAL PROGRAM FOR PUBLIC PARTICIPATION

WHEREAS, The National Flood Insurance Program's (NFIP) Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum National Flood Insurance Program requirements, and

WHEREAS, by participating in the CRS program City property owners will receive a discount on their flood insurance premiums to reflect the reduced flood risks resulting from community actions; and

WHEREAS, the City of Linwood has made a concerted effort to increase the flood insurance discount for property owners and to this end the City was designated a Class 7 community resulting in a 15 percent discount on flood insurance, and

WHEREAS, the CRS provides credit for a full range of public information activities that inform people about flooding and ways to address potential flood damage to their property, including map information, outreach projects, real estate disclosure, libraries, websites, and providing technical advice and assistance; and

WHEREAS, research shows that when public information efforts are planned and coordinated, people will take steps to protect themselves from flood damage; and

WHEREAS, the City has participated in the Atlantic-Cape Multi-Jurisdictional Program for Public Participation (PPI); and

WHEREAS, the adoption of the document is a required activity of the City for its Community Rating System participation.

NOW, THEREFORE IT BE RESOLVED, by the City Council of the City of Linwood, County of Atlantic, State of New Jersey, as follows:

- 1.) The City appoints Jim Agostino and Leigh Ann Napoli as Public Members of the PPI and Jim Rutala as the Private Member of the PPI.
- 2.) The City of Linwood formally supports participating in the Atlantic-Cape Multijurisdictional PPI to meet the goals of the National Flood Insurance Program's Community Rating System.
- 3.) The City Council formally adopts the Atlantic-Cape Multi-Jurisdictional Program for Public Information, dated December 2017.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 73, 2018

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO RELEASE UNUSED PLANNING BOARD APPLICATION FEES WITH REGARD TO BLOCK 184, LOTS 30 & 31 (2 GAIL AVENUE) IN THE CITY OF LINWOOD

WHEREAS, the City of Linwood has received a recommendation from the Linwood Planning Board to grant a full release of the unused balance of Application Fees with regard to Block 184, Lots 30 & 31 in the City of Linwood; and

WHEREAS, the requests are based upon an inspection and recommendation of the Planning Board Engineer in accordance with correspondence from the Planning Board Secretary of February 27, 2018, a copy of which is attached hereto; and

WHEREAS, the Planning Board has approved the recommendation for release;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that the Application Fees in the amount of \$220.98 to Dennis & Paula Demarest with regard to Block 184, Lots 30 & 31 are hereby released in full.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

City of Linwood

Planning Board
400 Poplar Avenue
Linwood, New Jersey 08221-1899
Telephone (609) 926-7971

February 27, 2018

Leigh Ann Napoli
City Clerk
Linwood City Hall
400 Poplar Ave.
Linwood, NJ 08221

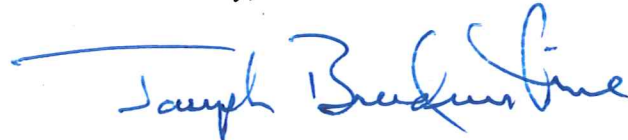
Dear Ms. Napoli:

Ref: Paula and Dennis Demarest
Minor subdivision
Bl. 184, lots 30 & 31
Approved 5/15/2017

Please have City Council authorize release of the excess application fees submitted to the city by the above referenced applicant. The Planning Board approved the release and recommendation at their February 26, 2018 meeting. The amount to be returned is \$220.98. An accounting is attached.

Thank you for your attention.

Sincerely,



Joseph Breidenstine
Secretary, Linwood Planning Board

Applicant: Dennis and Paula Demarest

Address: 2 Gail Ave.
Linwood, NJ 08221

Dear Sir:

Re: Accounting fees
Minor subdivision **XXX**
Major subdivision
Site Plan
Other

Meeting date: 5/15/2017
Block: 184 lot(s) 30 & 31

Here is an accounting of fees relating to the above application

You paid	Item	Actually incurred
\$500.00	Application	\$500.00
	Variance	
\$700.00	Professional escrow	
	a. engineer 6/1/2017	\$315.00
	b. solicitor 6/19/2017 NC	
	8/21/2017	\$126.00
\$25.00	Advertising 7/19/2017	\$13.02
	Tax map revision	\$50.00
	Acreage charge	
Total style="text-align: right;">\$1,225.00		\$1,004.02
	You paid	<u>\$1,225.00</u>
		\$220.98 Balance due

Refund will be sent upon approval by City Council

Sincerely,

Joseph Breidenstine
Secretary, Planning Board

RESOLUTION No. 74, 2018

A RESOLUTION AUTHORIZING THE ISSUANCE OF A BINGO LICENSE, #2018-05, TO
LINWOOD NURSERY SCHOOL

WHEREAS, Linwood Nursery School has applied for a Bingo License to conduct games on May 5, 2018; and

WHEREAS, Linwood Nursery School has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-5-39985;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Bingo License be issued to Linwood Nursery School and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Bingo License

Application No. BA 2018-05
 Identification No. 275-5-39985
257-5-39985

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Linwood

Part A - General

1. Name of applying organization: Linwood Nursery School
 2a. Street address of headquarters: 2025 Shore Road, Linwood NJ 08221
 b. Mailing address (if different): _____

3. List date(s) and hours for games:

Date	Hours	Date	Hours
<u>Saturday, May 5, 2018</u>	<u>6-10 pm</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Address of place where bingo will be played: 724 Maple Avenue Linwood NJ 08221
- a. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
- b. If "No," from whom will the applicant rent the premises?
 Name Our Lady of Sorrows Church Address 724 Maple Avenue Linwood NJ 08221
- c. If premises are to be rented, attach Form 10, "Statement of Landlord."

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Designer Bags</u>	<u>Michael Kors</u>	_____
<u>Designer Bags</u>	<u>Kate Spade</u>	_____
<u>Designer Bags</u>	<u>Rebecca Minkoff</u>	_____
<u>Tickets, signs, printing</u>	_____	<u>admission, sponsors</u>
<u>License Fee</u>	<u>State of NJ</u>	<u>required fee</u>
<u>License Fee</u>	<u>City of Linwood NJ 08221</u>	<u>required fee</u>
<u>Wholesale Bingo Supplies</u>	<u>3520 Scheele Drive Jackson MI 49202</u>	<u>bingo supplies</u>

Part I - Statement of Applicant and member(s) in charge

State of New Jersey
County of Atlantic } ss.


We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Bingo Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Bingo Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. All prizes offered for games conducted on a single occasion will not exceed the limit on the sum or retail value of prizes as provided by the Bingo Licensing Law (N.J.S.A. 5:8-25 et seq.) and N.J.A.C. 13:47-6.16 and 13:47-7.2.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this
_____ day of _____, 20 ____.

Notary Public (Print name)

Signature of Notary Public

 Registrar

Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge



If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

Designer Bag BINGO

featuring Michael Kors® / Kate Spade® /
Rebecca Minkoff®

RULES and Important Information:

- **Your ticket price of \$35 includes four faces for ten (10) Bingo games for a total of 40 game boards**
- **Game #11: Special Collection**
A Special Collection game (Cover All/Game #11) will be played immediately following the 10th regular bingo game. IF YOU WANT TO PLAY, YOU WILL NEED TO PURCHASE AN ADDITIONAL \$1 single face game board for this game. The winner of this game will receive the Ensemble valued at \$279!
- The **Bingo Game Schedule** is listed on a separate page.
- **Tie Breakers:** In the event of a tie, each 'winner' will receive the paid value of the bag divided by the number of winners.
- **Gift Receipts:** There is a gift receipt included w/ each item
- **Intermission:** There will be a brief intermission after game 5

****No persons under the age of 18 ****

All proceeds benefit Linwood Nursery School

Thank you for your support!

LNS Bingo 2018 Schedule of Games and Prizes

Game #1: Regular Bingo/4 corners

Prize: Kate Spade® Bag

Retail Value: \$120

Game #2: Lucky 7

Prize: Michael Kors® Bag

Retail Value: \$160

Game #3: Regular Bingo/4 corners

Prize: Rebecca Minkoff® Bag

Retail Value: \$98

Game #4: Letter X

Prize: Kate Spade® Bag

Retail Value: \$115

Game #5: Big Diamond

Prize: Michael Kors® Bag

Retail Value: \$179

Game #6: Crazy T

Prize: Kate Spade® Bag

Retail Value: \$96

Game #7: Regular Bingo/4 corners

Prize: Rebecca Minkoff Bag

Retail Value: \$120

Game #8: Crazy L

Prize: Kate Spade® Bag

Retail Value: \$125

Game #9: Regular Bingo/4 corners

Prize: Michael Kors® Bag

Retail Value: \$129

Game #10: Pig in the Pen

Prize: Kate Spade® Bag

Retail Value: \$110

Game #11 BONUS: Coverall

Prize: Kate Spade® Bag, pouch, jewelry, wallet

Retail Value: \$279

LNS Designer Bag Bingo 2018 Supply List

The Church supplies the following:

- Rectangle tables and chairs for guests
- Long tables for Designer bags
- Table for caller
- Linens for all 'display' tables except for the ones where Bingo is played (because the daubers bleed through)
- Microphone and sound system
- Ball cage and balls
- Coffee (free)

LNS brings the following:

- Registration list
- Information forms for people to complete at tables
- Signage with prices for Special Game boards
- Table number signs
- Flash drive/laptop with Excel spreadsheet for keeping track of called numbers
- Projector
- Daubers
- Game booklets
- Extra game cards
- Table assignment sheets – for assigned seating
- Instruction sheets - one per person
- Bingo game layouts - one per person
- Zipper bags for money and change for special game
- Designer bags (including ensemble set)
- Stuff to fluff – for displaying bags
- Cookies/desserts (free)



Our Lady of Sorrows Church

A Perpetual Adoration Parish

724 Maple Avenue – Linwood, NJ 08221-1818

(609) 927-1154 (609) 927-0398 fax

Web Site- www.Ourladyofsorrows.us/

February 27, 2018

To Whom It May Concern:

This letter is in reference to the donation of our hall for Linwood Nursey School on May 5, 2018. We are a licensed venue for legalized games of chance. Our I.D. number is **I.D. 257-1-14250**.

Thank you for your time and cooperation.

Sincerely,

Rev. Paul D. Harte, Pastor

Our Lady of Sorrows Church

PDH/bkm

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:
Effective date: 03/21/2017 Expiration date: 03/21/2019 Registration Identification: 257-5-39985

LINWOOD NURSERY SCHOOL
2025 SHORE RD
LINWOOD, NJ 08221




New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.
This Registration Certificate may only be utilized by the above-named organization.

Mail to: LINWOOD NURSERY SCHOOL
2025 SHORE RD
LINWOOD, NJ 08221
Attn:


Edward F. Barrett, Secretary
Legalized Games of Chance Control Commission

RESOLUTION No. 75, 2018

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO PARTICIPATE IN THE ATLANTIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, the City of Linwood has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2018; and

WHEREAS, as a participant, the City of Linwood expects to be allocated \$15,000.00 for Fiscal Year 2018; and

WHEREAS, in order to be allocated CDBG funds, the City of Linwood must enter into an interlocal service agreement with the Atlantic County Improvement Authority, the administrator of the Atlantic County CDBG Entitlement Program;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Agreement by and between the Atlantic County Improvement Authority and the City of Linwood, which is attached hereto, is approved and the Mayor and the Municipal Clerk are hereby authorized, empowered and directed to sign said agreement.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 76, 2018

A RESOLUTION ESTABLISHING SALARIES FOR NON-CONTRACTUAL EMPLOYEES OF
THE CITY OF LINWOOD FOR 2018

WHEREAS, the Common Council of the City of Linwood passed Ordinance No. 3 of 2018 on February 14, 2018; and

WHEREAS, Ordinance No. 3 of 2018 established salary ranges for City employees; and

WHEREAS, the Common Council of the City of Linwood believes it is in the best interest for the City of Linwood to know the exact salaries of the non-contractual City employees;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the non-contractual employees of the City of Linwood be compensated at an annual salary in accordance with the list attached hereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

**SALARIES FOR NON-CONTRACTULA EMPLOYEES
FOR THE CITY OF LINWOOD YEAR 2018**

TITLE/PART-TIME	
Administrative Assistant	12.50/hour
Building Inspector	9,734/annum
Clean Communities Coordinator	715/annum
Clerk/Typist	9.32-12.94/hour
Code Enforcement	13.46-15.00/hour
Communications Coordinator	1,794.00/annum
Computer Maintenance Coordinator	527/annum
Construction Official	11,357/annum
Council Member	7,938/annum
Council President	8,750/annum
Deputy Court Administrator	15.39/hour
Deputy Emergency Management Director	1,010/annum
Drug Alliance Coordinator	1,600/annum
Emergency Management Director	2,005/annum
Floodplain Manager	1,000/annum
Journeyman Electrician	3,100/annum
Matron	9.00/hour
Mayor	9,557/annum
Memorial Park Director	5,995/annum
Municipal Magistrate	10,000/annum
Planning Board Secretary	9,353/annum
Planning Board Tape Operator	200/meeting
Recreation Aide	8.60-9.00/hour
Recycling Coordinator	1,420/annum
Special Law Enforcement Officers/Class II	20.00/hour
Special Law Enforcement Officers/Class III	25.00/hour
School Crossing Guard	38.71/diem
School Crossing Guard Captain	46.42/diem
Sewer Account Supervisors	2,476/annum
Sub-Code Electrical Inspector	11,734/annum
Sub-Code Fire Protection Inspector	6,500/annum
Sub-Code Plumbing Inspector	10,000/annum
Summer Intern	8.60/hour
Tax Assessor	31,719/annum
Uniform Fire Official/Fire Marshall	8,520/annum
Deputy Fire Official/Fire Marshall	1,200/annum
Zoning board of Adjustment Secretary	9,353/annum
Zoning Review Officer	11,113/annum

TITLE/FULL-TIME	
Assistant Tax Collector	30,906/annum
Chief Financial Officer	69,960/annum
Chief of Police	126,913/annum
City Clerk	89,738/annum
Court Administrator	31,108/annum
Deputy City Clerk	41,141/annum
Secretary Code Office	27,500/annum
Tax Collector	50,665/annum
Tech Assistant to Construction Office	46,642/annum
Code Enforcement Official	39,494/annum

RESOLUTION No. 77, 2018

A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE LINWOOD FARMERS MARKET

WHEREAS, the Linwood Farmers Market has requested permission for one temporary banner, measuring 43'x3', advertising the Farmers Market; and

WHEREAS, the temporary sign is requested to be installed over Shore Road in the City of Linwood; and

WHEREAS, temporary signage needs approval by City Council; and

WHEREAS, signage over Shore Road needs approval by Atlantic County Government; and

WHEREAS, the Common Council is desirous of approving said request contingent upon Atlantic County Government granting said request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of one temporary banner, measuring 43'x3'", advertising the Farmers Market is hereby granted to the Linwood Farmers Market based on the following conditions;

- 1.) Approval is received by Atlantic County Government.
- 2.) Sign shall not be internally illuminated or electrically activated.
- 3.) Sign shall not be in the State Right-of-way on Shore Road.
- 4.) Sign shall not block any site triangle for access and egress points of travel.

BE IT FURTHER RESOLVED, that the banner shall be permitted for a period beginning on March 10, 2018 and ending on March 21, 2018.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of March, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of March, 2018.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



Dennis Levinson
County Executive

Atlantic County

Department of Regional Planning and Development

March 9, 2018

John Peterson
Department Head

Division of Planning
609/645-5898 FAX: 609/645-5836
TDD: 348-5551

Division of Engineering
609/645-5898 FAX: 609/645-5964

Office of GIS

Ms. Jaclyn Todd
21 Asbury Avenue
PO Box 256
Linwood, NJ 08221

RE: PERMIT FOR HANGING BANNER ACROSS A COUNTY ROAD

Dear Ms. Vacarro:

We have received your completed application, indemnification agreement and certificate of insurance. Your application to install a banner across Shore Road (CR 585) to promote the farmers market is hereby approved. According to your application, the banner is to be displayed from Saturday, March 10, 2018 to Wednesday, March 21, 2018.

The applying organization or municipality must comply with all conditions shown on the application as approved by the County Engineer. We further remind you that 2-way traffic must be maintained at all times during installation and removal of the banner(s). All traffic control devices shall conform to the standards of the US Department of Transportation, Federal Highway authority, MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

If you need further information, please call my office at 645-5898.

Very truly yours,

Mark Shourds
County Engineer

c: John Peterson, Dept. Head/Regional Planning & Development
Anthony Pagano, Asst. County Counsel
Suzanne Walter, Administrative Analyst



P.O. Box 719 • New Road and Dolphin Avenue • Northfield, New Jersey 08225-0719

Visit our web site at: <http://www.aclink.org>
Atlantic County is an Equal Opportunity Employer





CROPS00-01

SAMG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 8028637 Glenn Insurance, Inc. 500 East Absecon Blvd. PO Box 365 Absecon, NJ 08201-0365	CONTACT NAME: Samantha S. Guerro PHONE (A/C, No, Ext): (609) 857-6614 FAX (A/C, No): (609) 857-6655 E-MAIL ADDRESS: sguerro@glenninsurance.com														
INSURED CROPS d/b/a Linwood Farmers Market 21 Asbury Avenue Linwood, NJ 08221	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Maxum Indemnity Company</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Maxum Indemnity Company		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			BDB301558302	09/13/2017	09/13/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The Certificate Holder is recognized as an Additional Insured with regard to the banner that will be hung on Shore Road in Linwood, New Jersey.

CERTIFICATE HOLDER

CANCELLATION

County of Atlantic Attn: James Ferguson, County Counsel Dept. of Risk Management 1333 Atlantic Avenue, 7th Floor Atlantic City, NJ 08401	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> AUTHORIZED REPRESENTATIVE
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